



Beijing Language and Culture University & Montpellier Business School

Application Procedures for Master of Science

Please read the following instructions carefully before completing the application:

请在填写此表前认真阅读下列说明：

- Application Form:** Answer all questions completely, put “None” or “Not Applicable” where appropriate. Type or write clearly all required information and sign on the application form.
申请表：完整填写申请表，对表中某些不适用于您的栏目，请注明‘None’或‘N.A’。填写所有信息必须字迹清楚，申请表必须签名。
- Certified True Copy of Degree Scrolls:** Photocopies of degree scrolls or Study Certificat in Chinese and English are both required.
学位证书或在读证明复印件：必须递交中英文版本的复印件。英文件必须由就读院校开具。
- Chinese and English Transcripts of Academic Records:** Official transcripts of all undergraduate and graduate studies from each university attended are required. Certified English translation must accompany documents which are not in English.
中英文成绩单原件：必须递交所有就读大学的成绩单原件。英文件必须由就读院校开具。
- English Test Certificate:** This is preferably for all applicants.
IELTS or TOEFL: 对于所有申请者，如已有IELTS或TOEFL成绩，将优先考虑。
- Referee’s Report:** You are required to submit two referee’s reports. It is strongly suggested that your referees shall be able to evaluate you either professionally or academically and comment on your abilities in successfully completing the Master of Science program. Your current/former supervisor or instructor is usually a good choice. Referee reports from relatives or personal friends will not be accepted. Referees are requested to enclose the report in an envelope, seal and sign across the envelope seal. The sealed referee’s reports are to be attached with the application.
推荐信：您必须递交2封推荐信。推荐人应当能够在专业领域或者学习能力方面对您作出评价。他们可以是您的上司或者大学导师。亲属和私人朋友不得作为推荐人。推荐人必须将推荐信密封，在信封口签名，和申请表格一起由申请人递交。
- Checklist:** Please use the Checklist to ensure that you have included all the documents to be submitted and return the checklist with all the application documents to us.
材料清单：请对照清单以保证递交材料的完整，并将材料清单一起上交。
- Application Fee:** Please notice that the application will be accompanied by a non-refundable interview and application fee by Program Beijing Office.
申请费：请知悉在录取前需缴纳面试与申请费(不退还)至北京办公室。



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APPLICATION FOR PRE-ENTRY OF MSC PROGRAM

Please attach
two passport
size photographs
here
请递交 2 张护照
用照片

Please read the “Application Procedures” carefully before you complete this application

请在填写申请表格之前仔细阅读 ‘申请程序’

I. PERSONAL DETAILS 个人细节

Name as in passport 护照姓名: (in block letters 用正楷)		
Family Name 姓:	Given Name 名:	Sex 性别: Male 男/ Female 女
ID Card No. 身份证号码:	Passport No. 护照号码:	
Date of Birth 出生日期(dd 日/mm 月/yy 年):	Age 年龄:	
City of Birth 出生地:	Race 民族:	
Home Address 住址:		
Postal Address of University 所读大学通讯地址:		
Mobilephone No. 手机号码:	Email 电子邮件:	
Wechat ID 微信号码:	Skype ID/ skype 号码:	

II. FAMILY BACKGROUND 家庭背景

Please include the particulars of your immediate family members and if you are married, the particulars of your spouse and children.
请提供您的直系亲属信息。如果已婚，同时也请提供您的配偶和子女信息。

Full Name 姓名	Relationship 亲属关系	Age 年龄	Occupation 职业	Function 职务	Company/Organization 公司/组织

III. ACADEMIC QUALIFICATIONS from High School 自高中起学习经历

Please attach photocopies of your degree scrolls, transcripts of academic records of university study. (Original documents must be produced for inspection if you are admitted into the program).

请附上大学学位证、学历证或在读成绩单复印件。(如被录取, 须提供原件核查)

Qualification & Degree 学历与学位	Major 专业	School or University 学校或大学	From (year) 从(年)	To (year) 至(年)

IV. FOREIGN LANGUAGE PROFICIENCY 外语水平

(Please submit a copy of the report if applicable. 请提供相应外语成绩单的复印件)

Language 何种外语	Level 何种程度	Study From 何时开始学习	How 何种方式学习	Test & Score 参加了何种考试及成绩

V. WORK EXPERIENCE 工作经历

Please indicate in reverse chronological order your employment history, starting with your current position. This should confine to your working experience.

请按照时间顺序填写您的工作经历, 从现任职位开始。

From 从 (dd/mm/yyyy) (日/月/年)	To 至 (dd/mm/yyyy) (日/月/年)	Company/Organization 公司/组织	Job Title 职位	Employment Sector (public/private/self-employed) 就业部门(公共/私营/自雇)

Briefly describe your current job responsibilities 简述您的工作的职责:

Number of people reporting to you 您管理的人员数目:

VI. REFEREES 推荐人

Please provide details of two referees who will support your application. Referees should preferably be your superiors who are in a position to judge your professional/academic performance. Please use the attached Referee's Report forms to request for their recommendations on your suitability for this program and attach the completed forms with this application.

请提供您的推荐人细节。推荐人应该是能够对您的职业表现或学习能力作出评价的专业人士。请用所附的推荐信表格并随同此申请一同递交。

Name 姓名:	Tel 电话:
Designation 职位/Organisation 单位:	
Name 姓名:	Tel 电话:
Designation 职位/Organisation 单位:	

VII. FEEDBACK 反馈

I got to know of the Master of Science (Finance) Program through 我通过下列途径了解到这个课程的:

- | | |
|--|--|
| <input type="checkbox"/> MBS Website 蒙彼利埃商学院网页 | <input type="checkbox"/> BLCU Website 北京语言大学网页 |
| <input type="checkbox"/> MBS Beijing Office 蒙彼利埃北京办公室 | <input type="checkbox"/> MBS WeChat 蒙彼利埃商学院微信公众号 |
| <input type="checkbox"/> MBS Weibo 蒙彼利埃商学院微博 | <input type="checkbox"/> Program Brochure 课程手册 |
| <input type="checkbox"/> Campus France 法国高等教育署 | <input type="checkbox"/> MBS Alumnus/蒙彼利埃商学院校友 (Name 姓名) _____ |
| <input type="checkbox"/> Friends/Colleagues (other than Alumnus) 朋友/同事(除校友外) | |
| <input type="checkbox"/> Others, please specify 其它, 请注明: _____ | |

VIII. PERSONAL STATEMENT OF OBJECTIVES AND ESSAYS 个人目标和自我陈述

Please answer the following questions using separate sheets of paper with your name written on the top. It should be typewritten, a font size of 12. (Maximum 300 words for each question.) 请用附加纸回答下列问题, 在页首写上您的姓名。请用 12 号字体并打印, (每个问题最多300个字)。

1. What are the main features of your personality? Please give your own evaluation of your strengths and weaknesses? Illustrate with a few examples.
2. Which role would you usually play in a team? Leader, creator, organizer, finisher.
3. Describe a situation in which you feel truly proud or satisfied and a failure and what you have learned from it.
4. Do you consider yourself to be international in outlook? Please provide supporting arguments.
5. What are your outside interests (hobbies, sports, community work, etc) and your involvement in these activities?
6. What is your main reason for submitting this application? Describe your professional project(s), the term and detail your goal, expectations and needs.
7. How will this program help you to fulfill your projects?

IX. DECLARATION 声明

I declare that all statements made by me on this form are true and complete. I acknowledge that the Montpellier Business School may vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information provided by me.

我声明我所填写的信息是完整和真实的。我明白如果提供不正确或不完整的信息, 蒙彼利埃商学院将撤销对我的录取。

Signature 签名: _____

Date 日期: _____

File received:

File No.

Application Material Checklist

申请材料清单

Before apply, please x to ensure that you have included all the following:

在提交前，请划x 确认您递交的以下材料：

- Application form duly completed and signed 填写完整并签名的申请表
- Three passport size photographs (please write your name on the reverse side of each photograph)
三张护照规格照片（请在照片背面写上您的名字）
- A copy of ID Card 身份证印件
- Certified true copy of bachelor degree (Current Students are dispensed)
学历、学位证书复印件(在读大学生免交)。
- Chinese and English transcripts of academic records from each university attended
所有就读院校的中英文成绩单原件。（英文件必须由就读院校开具）
- A copy of Certificate of Foreign Language Test, if any
外语水平测试成绩单复印件（如果有）
- Personal statement of objectives and essays 一篇个人学习动机的陈述
- A detailed CV 一份详细个人简历
- Two referee's reports in sealed envelopes 两封密封的推荐信
- On-line Certificate of Personal Study Accreditation from www.chsi.com.cn
学信网《个人学籍在线验证报告》

Please return this checklist with all the application documents. Applications with incomplete documents will not be processed.

请将材料清单和所有申请材料一起递交。材料不完整的申请将被视为无效申请处理。

Thank you.
谢谢。